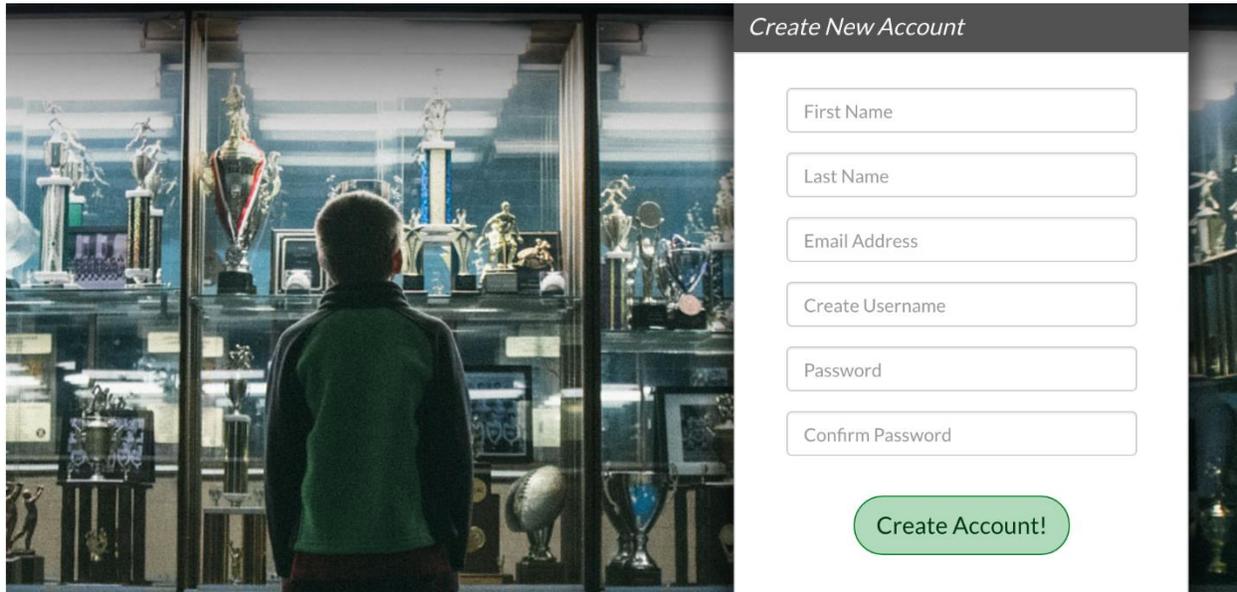


# Atlanta Pickleball Association 3 ON 3 Tournament Registration Instructions

## FIRST TIME REGISTRATION w/ATLPBA

Step 1: Go to website <http://www.atlpba.org> & click the red “register” button

You should see the following screen:

The image shows a registration form titled "Create New Account" overlaid on a background photograph of a person standing in front of a glass display case filled with various trophies and awards. The form contains the following fields and a button:

- First Name
- Last Name
- Email Address
- Create Username
- Password
- Confirm Password
- Create Account! (button)

Step 2: Create New Account by filling in above Fields & click “Create Account”

You should see the following screen:

1 Account Details

2 Add Participants

3 Program Information

4 Confirm and Checkout

**Primary Parent/Guardian Information**

testfirstN testlastN  
Email: testlfname1@yahoo.com  
Username: testlfname1

Gender\* Select Gender

Street\*

Unit#

City\*

State\* <Not Specified>

Zip Code\*

**Cart Summary** 0

Registration: \$0.00

Cart Subtotal: \$0.00

View My Cart

**Norton SECURED**  
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108-350  
Sugar Hill, Georgia 30518

Step 3: Fill out all Required fields for Primary Parent (Primary Player): Due to the fact we have players under the age of 18 we require this page to be filled out even if you are not going to register a player under 18.

Then Click "Continue"

Step 4: A Popup Window will show a screen "What best describes you" Please select the Far right choice → "I am registering myself in an activity"

**Which best describes you?**

**I am a parent or guardian registering a participant**

Select this option if you are registering a participant in an activity. You'll also have the option to volunteer or sign up as a team coach or other personnel here.

**I am a team coach or other team personnel**

Select this option if you want to skip registering a participant and only sign up to coach or volunteer.

**I am registering myself in an activity**

Select this option if you are registering yourself as a participant in an activity.

You should see the following screen: You should NOT have to change any fields except the Date of Birth.

Account Details **2** Add Participants Program Information **3** Confirm and Checkout **4**

**Add New Participant:**

Is the participant the same as the primary account holder?  Yes

 testfirstN testlastN  
Email Address: testfname1@yahoo.com

Gender\* MALE

First Name\* testfirstN

M.I.

Last Name\* testlastN

Suffix

Date of Birth\* Month Day Year

Email Address testfname1@yahoo.com

**Cart Summary** 0

Registration: \$0.00  
Cart Subtotal: \$0.00

[View My Cart](#)

  
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108-350  
Sugar Hill, Georgia 30518  
Phone: 404-388-2815  
[info@atlpba.org](mailto:info@atlpba.org)

Blue Sombrero is the leader in online registration for youth sports leagues across the country. If you are having

Email Address testfname1@yahoo.com

Cell Phone

Is the participant's address same as the primary account holder?  Yes

Street\* 330 Hillside Manor Drive

Unit#

City\* Sugar Hill

State\* Georgia

Zip Code\* 30518

[+ Add Another Participant](#) [<< Back](#) [Continue >](#)

Click Continue →

Step 5: Select Correct Division under 3 ON 3 PICKLEBALL TEAM TOURNAMENT  
(example: 3-3 Men's Advanced (4.0 – 5.0))

1	<b>Start and End Dates:</b> 08/22/2016 & 10/17/2016	\$15.00	+ REGISTER
i	<b>Wednesday - Round-Robin Pickleball - Fall 2016</b>	Activity Type: Other	^
1	<b>Wednesday Round Robin</b> <b>Start and End Dates:</b> 08/24/2016 & 10/19/2016	\$15.00	+ REGISTER
i	<b>3 ON 3 PICKLEBALL TEAM TOURNAMENT</b>	Activity Type: Other	^
1	<b>3-3 Men's Intermediate (2.0 - 3.5)</b> <b>Start and End Dates:</b> 11/05/2016 & 11/05/2016	\$45.00	+ REGISTER
2	<b>3-3 Men's Advanced (4.0 - 5.0)</b> <b>Start and End Dates:</b> 11/05/2016 & 11/05/2016	\$45.00	✓ SELECTED

+ Add Another Participant

<< Back Continue >

**Need Help?**

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5885 Cummins  
108-350  
Sugar Hill, GA

Phone: 404-391-1111  
[info@atlp.com](mailto:info@atlp.com)

Blue Somerville  
online registration  
sports league  
country. If you have  
trouble registering,  
please check out  
[F.A.Q.](#)

Select Continue

Step 6: Select and Enter Required Info

Required: Select ATPBA Yearly Membership (You can remove this later if desired)

Required: Accept Waiver

Required: Enter Player Ranking Level (1.0 – 5.0)

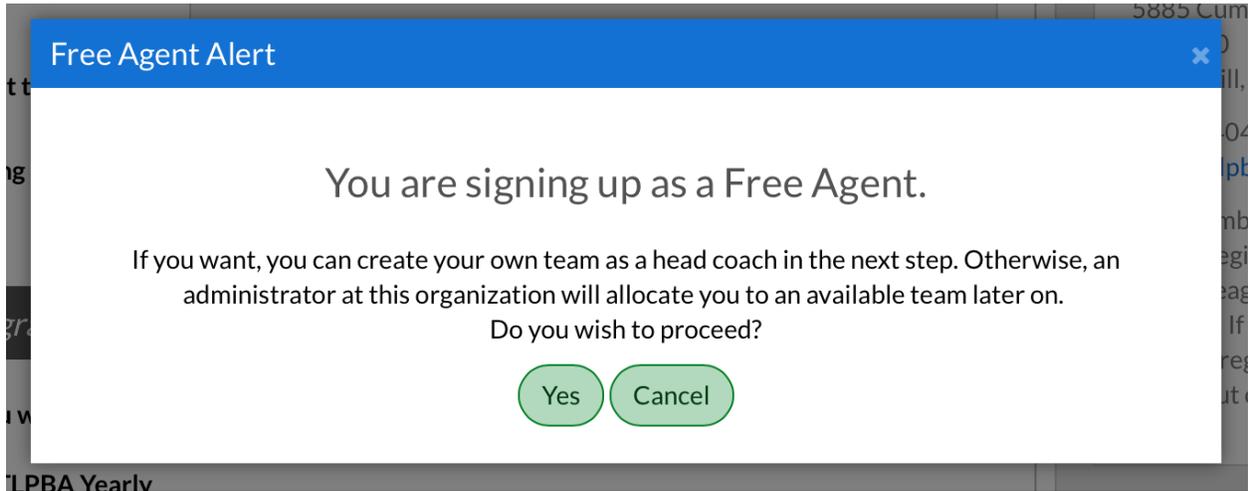
Required: Yes/No do you want to join and accept Yearly ATPB MEMBERSHIP?

The screenshot shows a registration form with two main sections. The top section, titled "Additional Order Questions", contains a "Yearly Membership\*" option with a checked "Accept" checkbox and a price of \$20. The bottom section, titled "Program Information needed for TestName4 LastName4", features a breadcrumb trail: "1 3 ON 3 PICKLEBALL TEAM TOURNAMENT" > "3-3 Men's Advanced (4.0 - 5.0)" > "TestName4 LastName4". Below the breadcrumb, there are three input fields: "Medical Release" (empty), "I accept the waiver\*" (checked), and "Ranking Level (1.0 - 5.0)\*" (4.5). At the bottom of this section, there is a question "Do you want to join ATPBA?" with radio buttons for "Yes" and "No" (selected), and a note "(Join ATPBA Yearly)". To the right of the form is a "Cart Summary" box showing a total of \$45.00 and a "View My Cart" button. Below the cart summary is a "Need Help?" section with contact information for the Atlanta Pickleball Association.

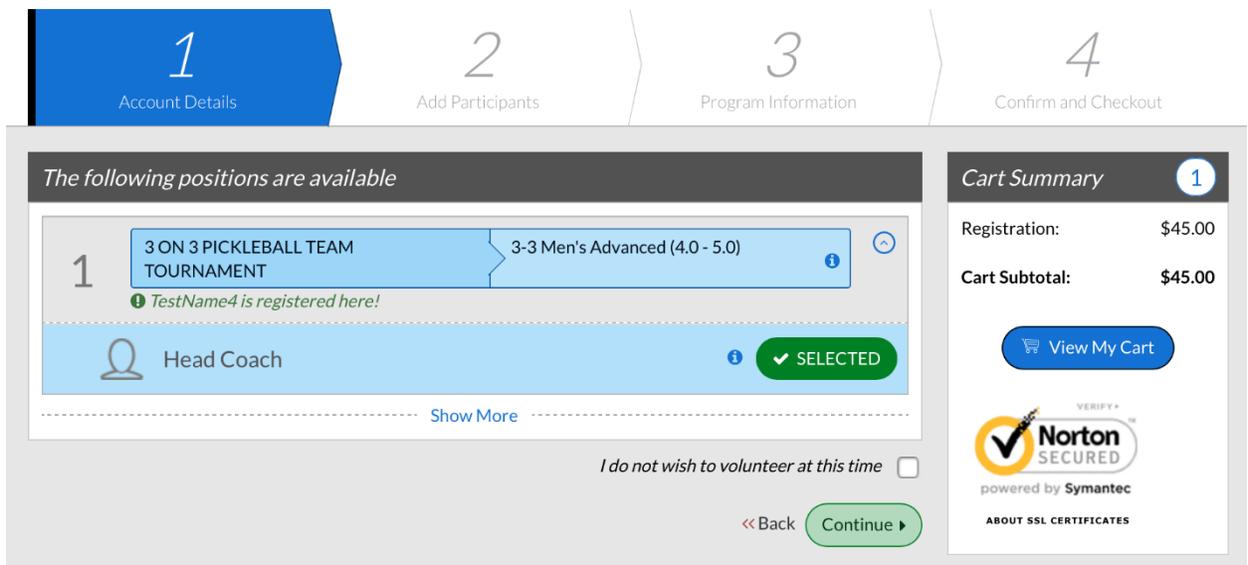
If you're a caption IGNORE Team Code for now and Select Continue

The screenshot shows a registration form titled "Additional Program & Division Questions". It contains two questions: "Do you want to join ATPBA?" with radio buttons for "Yes" and "No" (selected), and a note "(Join ATPBA Yearly Membership)"; and "Do you have a team code?(3-3 Men's Advanced (4.0 - 5.0))" with a radio button for "No". At the bottom of the form are "Back" and "Continue" buttons. To the right of the form, there is a partial view of the "Need Help?" section from the previous screenshot.

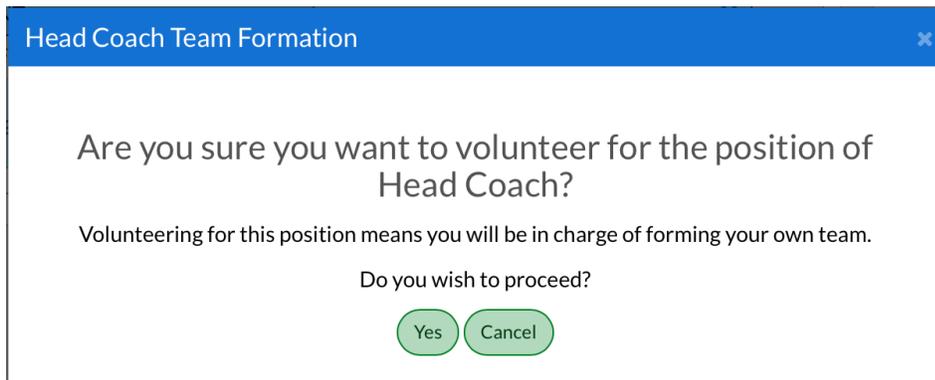
Step 7: Select YES to proceed



Step 8: Select Head Coach Position & Select Continue



Step 9: Select YES to proceed



Step 10: You will see your account and Select Continue

The screenshot displays a registration interface with a progress bar at the top. The steps are: 1. Account Details (checked), 2. Add Participants (checked), 3. Program Information (highlighted in blue), and 4. Confirm and Checkout. Below the progress bar, the main content area is titled "Who would you like to select for the following position(s)?" and shows a selection for "1 Head Coach" for the "3 ON 3 PICKLEBALL TEAM TOURNAMENT" (3-3 Men's Advanced (4.0 - 5.0)). Underneath, there is a profile card for "TestName4 LastName4" and an "Invite New Account User" button. To the right, a "Cart Summary" shows a registration fee of \$45.00 and a cart subtotal of \$45.00, with a "View My Cart" button. A Norton Secured logo is also present. At the bottom right, there is a "Need Help?" section with contact information for the Atlanta Pickleball Association.

Your account will be Highlighted in BLUE like above

Step 11: Fill out your contact Cell Number and Team Name

Account Details
Add Participants
Program Information
Confirm and Checkout

Additional Position Information

1

Head Coach

3 ON 3 PICKLEBALL TEAM TOURNAMENT

3-3 Men's Advanced (4.0 - 5.0)

~

Upload Photo

TestName4 LastName4

Email Address: name4test@yahoo.com

**First Name\***

**Last Name\***

**Cell Phone**

**Email Address\***

**Team Name\***

<< Back
Continue >

Cart Summary 1

Registration: \$45.00

**Cart Subtotal: \$45.00**

View My Cart

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*Need Help?*

Atlanta Pickleball Association  
5885 Cumming Hwy. Suite 108-350  
Sugar Hill, Georgia 30518

Phone: 404-388-2815  
[info@atlpba.org](mailto:info@atlpba.org)

Blue Sombrero is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our [Registration](#)

Select → Continue and you Will See the registration summary and Select Continue

Account Details
Add Participants
Program Information
Confirm and Checkout

Registration Summary

1

3 ON 3 PICKLEBALL TEAM TOURNAMENT

3-3 Men's Advanced (4.0 - 5.0)

TestName4 LastName4

~

*Payment Options:*

**PAY IN FULL** \$45.00 SELECTED

*Registration Breakdown:*

Division Price	\$45.00
Join ATPBA Yearly Membership	(\$20.00)
Yearly Membership (\$20)	\$20.00
<b>Subtotal</b>	<b>\$45.00</b>

Remove from cart

CONTINUE

Order Summary

Registration Subtotal	\$ 45.00
<b>Total</b>	<b>\$ 45.00</b>
Due Today	\$ 45.00
Open Balance	\$ 0.00

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*Need Help?*

Atlanta Pickleball Association

## Step 12: Enter Credit Card Payment Details

Payment Method for Registration\*

Cards Accepted\*   

Card Number\*

Expiration Date\*

Security Code\*  [What's this ?](#)

Is the billing address same as the primary account holder's address?  Yes

First Name\*

Last Name\*

Address 1\*

Address 2

City, State\*

Zip\*

[CONTINUE](#)

Subtotal	
Total	\$ 45.00
Due Today	\$ 45.00
Open Balance	\$ 0.00



### Need Help?

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Sugar Hill, Georgia 30518  
Phone: 404-388-2815  
[info@atlpba.org](mailto:info@atlpba.org)

Blue Sombrero is the leader in online registration for youth sports leagues across the country. If you are having trouble registering please check out our [Registration F.A.Q.](#)

Select → Continue

Step 13: Confirmation → Select Continue

**Confirmation**

### Registration Breakdown by Participant

 <b>1</b>	<b>3 ON 3 PICKLEBALL TEAM TOURNAMENT</b>	<b>3-3 Men's Advanced (4.0 - 5.0)</b>	TestName4 LastName4 
--	--	---------------------------------------	--

Paid in Full

Division Price	\$45.00
Join ATPBA Yearly Membership	(\$20.00)
<b>Yearly Membership (\$20)</b>	<b>\$20.00</b>

**ORDER TOTAL: \$45.00**

**DUE TODAY: \$0.00**

[<< Back](#) [Continue](#)

Step 14: Submit your Order

**Submit Your Order**

**Registration Summary**

TestName4's Registration	\$45.00
Processing Fees	\$0.00
Donation	\$0.00
<b>Subtotal:</b>	<b>\$45.00</b>

**\$0.00**



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Sugar Hill, GA 30518

[Complete Order](#)

Step 15: Review your Order Summary

### Registration Order Summary

#### Registration Breakdown by Participant

 **1** **3 ON 3 PICKLEBALL TEAM TOURNAMENT** **3-3 Men's Advanced (4.0 - 5.0)** **TestName4**  
**LastName4** 

Description	Price	Balance Amount
Division Price	\$45.00	\$45.00
Join ATPBA Yearly Membership	(\$20.00)	
Yearly Membership (\$20)	\$20.00	

**ORDER TOTAL: \$45.00**  
**Payment Amount: \$0.00**

City/State/Zip: Sugar Hill, GA 30518

**Order Confirmation Message for: 3 ON 3 PICKLEBALL TEAM TOURNAMENT**  
Thanks for registering for the ATPBA (atlpba.org) First Annual 3 ON 3 Team Pickleball Tournament. More information will be sent out to the Head Coach of each team a few weeks before the Nov. 5th Tournament Date!  
Payment Note  
Atlanta Pickleball Association  
5885 Cumming Hwy. Suite 108-350  
Sugar Hill, GA 30518

[f Share](#) [T](#) [My Account](#) [Visit Team Page](#)

To start Adding Players to your Team Select My Account (Note You Can Also Select "Visit Team Page" button directly)

## My Account: Account Info Page

MY ACCOUNT

CALENDAR

VOLUNTEER

MY ORDERS

MESSAGES

HOME

Responsibilities: 0

Open Order: 1

Volunteer Opportunities: 0

New Messages: 0

Upcoming Events: 0

78°  
Buford, GA

Participants: [TestName4 LastName4](#) [4 Programs Available!](#)

D.O.B: January 01, 1980  
Email Address: name4test@yahoo.com

3 ON 3 PICKLEBALL TEAM TOURNAMENT

3-3 Men's Advanced (4.0-5.0)

[Team ATPBA - Visit Team Page](#)

Upcoming Events: [View All](#)

NO UPCOMING EVENTS !!

Open Balance: [View/Pay](#)

Team Page: You can select Visit Team Page from your My Account above

# Team ATPBA

HOME ROSTER NEWS GALLERY

**Newsfeed:**

Nothing to report. Your team page isn't active yet. Get things going by uploading some photos to the gallery or starting a team discussion by clicking the links above.

**Team Information:**

Head Coach:

TestName4

## Roster Page:

Team ATLPBA

HOME ROSTER NEWS GALLERY

Roster View Photo View

Manage Roster Invites

TestName4  
Profile

Personnel:  
TestName4  
Head Coach

Select "Manage Roster Invites" Button to start adding players via email address or send them the Team Code located in text body of this Message Invite

Division Details			Team Details	
Team Status	Player Fee	Registration Deadline	Team Name	Team Code
Min: 1 Max: 100 Confirmed: 1	\$45.00	11/5/2016	Team ATLPBA	44DEB974

**Invite Players**

To:

Note: Email addresses must be separated with ","

Subject: Atlanta Pickleball Association is inviting you to join the team "Team ATLPBA"

Message: Hey!

Atlanta Pickleball Association has invited you to join team Team ATLPBA for 3-3 Men's Advanced (4.0 - 5.0) - 3 ON 3 PICKLEBALL TEAM TOURNAMENT - Congrats!

In order to secure your spot on the team, please use the button above to accept your team invite and fill out the required registration form. Please keep in mind that your registration won't be considered complete until you pay.

You shouldn't need the team code, but just in case here it is: 44DEB974

Have fun out there!

Atlanta Pickleball Association

Additional Message:

**Congratulations!**